



सत्यमेव जयते

भारत सरकार

GOVERNMENT OF INDIA

प्रधान मुख्य आयकर आयुक्त कार्यालय, पश्चिम बंगाल और सिक्किम
O/o THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM
AAYAKAR BHAWAN, P-7, CHOWRINGHEE SQUARE, KOLKATA - 700 069

F. No. PCCIT/WB&S/Pers./42/Sportsperson Recruitment/2021-22/14297 Date: 01.03.2022

Subject: Recruitment of Meritorious Sportspersons to the posts of Income Tax Inspector, Tax Assistant & Multi-Tasking Staff against the vacancies for the R.Ys. 2019, 2020 and 2021.

Applications are invited from meritorious sportspersons satisfying the requirements as mentioned in Annexure-I for appointment to the posts of **Income Tax Inspector, Tax Assistant and Multi-Tasking Staff**.

The willing and eligible candidates can send their application in prescribed format given in Annexure-II, to the Additional Commissioner of Income Tax, Headquarters (Personnel & Establishment), 1st Floor, Room No. 14, Aayakar Bhawan, P-7, Chowringhee Square, Kolkata-700069 by post/hand so as to reach the office of the undersigned on or before **18.04.2022 (upto 6 p.m.)**.

(VIKRANT PAL SINGH)

Additional Commissioner of Income Tax, Hqrs. (Personnel & Establishment), Kolkata
For the Principal Chief Commissioner of Income Tax, WB & Sikkim

RECRUITMENT OF MERITORIOUS SPORTSPERSONS IN THE OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM

The Principal Chief Commissioner of Income Tax, West Bengal & Sikkim invites applications for the recruitment of Meritorious Sportspersons in different games/sports as listed below for the posts of:

- 1) **Inspector of Income Tax** in Pay Level 7 of the pay matrix (as per 7th CPC) corresponding to pre-revised Grade Pay of Rs.4600/- in PB-2 of Rs.9300-34800/- of 6th CPC;
- 2) **Tax Assistant** in Pay Level 4 of the pay matrix (as per 7th CPC) corresponding to pre-revised Grade Pay of Rs.2400/- in PB-1 of Rs.5200-20200/- of 6th CPC; and
- 3) **Multi-Tasking Staff** in Pay Level 1 of the pay matrix (as per 7th CPC) corresponding to pre-revised Grade Pay of Rs.1800/- in PB-1 of Rs.5200-20200/- of 6th CPC.

02. ELIGIBILITY CONDITIONS

| Sl. No. | Name of the Post | Age limit as on 18.04.2022 | Educational Qualification | No. of vacancies |
|---------|----------------------|----------------------------|--|------------------|
| 1. | Income Tax Inspector | 18-30 years | Degree of a recognized university or equivalent | 1 |
| 2. | Tax Assistant | 18-27 years | (i) Degree of a recognized university or equivalent; and (ii) Having Data Entry Speed of 8000 key depressions per hour. | 5 |
| 3. | Multi-Tasking Staff | 18-25 years | Matriculation or equivalent pass from a recognized Board/ Council | 18 |

Relaxation of age:

(1) As per Govt. of India instructions for meritorious sportspersons, relaxation of upper age-limit up to a maximum of 5 years (10 years in case of SC/ST candidates) may be allowed for the purpose of appointment in Group 'C' cadres with the approval of the Headquarters office.

(2) Departmental candidates with three years continuous service in Central Government can apply up to an age of 40 years (45 years for SC/ST candidates).

Note:

- i) The Candidate must be a citizen of India.
- ii) The Candidate must have attained the stipulated Educational Qualification, Sports Eligibility and Age as on 18.04.2022.

03. SPORTS ELIGIBILITY:

Appointments will be made of a sportsperson who has participated in any of the games/sports (as mentioned in para-05) and considered meritorious with reference to the following criteria:-

Sports-persons having represented:

- (i) The Country in an International Competition in any of the games/sports mentioned in the list at para-05 with the clearance of the Department of Youth Affairs and Sports; or
- (ii) A State/UT in the Senior or Junior Level National Championships organised by the National Sports Federations recognized by Department of Youth Affairs and Sports or National Games organized by Indian Olympics Association in any of the games/sports mentioned in para-05; or
- (iii) Their University in the Inter-University Tournaments conducted by Association of Indian Universities or the Inter-University Sports Board in any of the games/sports mentioned in para-05; or
- (iv) The State School Teams in the National Sports/ Games for schools conducted by the All India School Games Federation in any of the games/sports mentioned in para-05; or
- (v) Sportspersons who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.

04. SELECTION OF THE CANDIDATES:

The applications will be scrutinized and eligible candidates will be shortlisted on the basis of evaluation of their best three performances in last four years (2018, 2019, 2020 and 2021), age and best performance of the candidate in their career in respective sports events. For this purpose, all the eligible candidates will be called for appearance before the selection committee for verification of the relevant original documents, the attested photocopies (by a Gazetted Officer) of which are submitted by them along with their applications. In this regard, it is made clear that only those documents whose copies are submitted with the applications by the concerned applicant with proper attestation by a Gazetted Officer will be taken into consideration by the committee. Any other document submitted thereafter will not be taken into account.

The persons shortlisted as per the procedure elaborated above will be called for appearing in the Ground/ Proficiency Test to evaluate their proficiency in the respective sports events.

Final selection for appointment will be made strictly in order of merit which will be determined on the basis of the evaluation of the concerned candidates with reference to the best three performances in last four years (2018, 2019, 2020 and 2021), best performance of the candidate in their career, age and performance in Ground/ Proficiency Test.

In respect of appointment to the post of Tax Assistant, the candidates will also be required to qualify the Data Entry Skill Test @ 8000 key depressions per hour, in consonance with the provision of relevant recruitment rules.

Success in any stage of the selection process confers no right to appointment unless the Department is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the post.

05. LIST OF GAMES / SPORTS:

Applications from meritorious sports persons in respect of the following games / sports and position/events (wherever applicable) will only be accepted.

| Sl. No. | Games / Sports | Men/ Women | Position/Events |
|---------|----------------|---------------|---|
| 1 | Football | Men | Goalkeeper/ Striker |
| | | Women | ----- |
| 2 | Basketball | Men | ----- |
| 3 | Volleyball | Men | Libero/ Lifter or Setter |
| 4 | Cricket | Men | Batsman/ Pace bowling all-rounder/ Pace bowler |
| 5 | Kabaddi | Men | ----- |
| 6 | Bridge | Men | ----- |
| 7 | Chess | Men | ----- |
| 8 | Athletics | Men | 400 mt. Run/ High Jump/ 1500 mt. Run/ 110 mt. Hurdles/ Javelin throw |
| | | Women | 100 mt. Hurdles/ High Jump/ Long Jump/ Javelin Throw |
| 9 | Gymnastics | Women | Artistic Gymnastics |

Note: In case suitable candidates are not available in any of the Games / Sports as mentioned in para-05, the Department will reserve its right not to consider such games / sports for making appointment and to allot the vacancies to other games/sports in the above-mentioned list.

06. HOW TO APPLY:

Applications must be submitted in the format given in Annexure-II and addressed to the Additional Commissioner of Income Tax, Headquarters (Personnel & Establishment), 1st Floor, Room No. 14, Aayakar Bhawan, P-7, Chowringhee Square, Kolkata-700069 by post / by hand so as to reach the office of the undersigned on or before **18.04.2022 (upto 6 p.m.)**. The envelope containing the application should also be superscripted as follows:

“APPLICATION FOR THE POST(S) OF UNDER
MERITORIOUS SPORTS PERSONS’ QUOTA”

07. The selected candidates on appointment will be liable for posting at any place under the charge of Principal Chief Commissioner of Income Tax, West Bengal & Sikkim Region.

08. Selected candidates will be required to give an undertaking to the effect that they shall not apply for “Inter-charge Transfer” and/or “Transfer on Loan Basis” before rendering regular service for a minimum period of 10 years under this charge.

09. Sports persons who are already employed in Central Government or State Government or PSU should attach a “No Objection Certificate” (NOC) from the present employer.

10. Attested photocopies (by a Gazetted officer) of all documents in support of claim regarding the date of birth, educational qualifications, sports eligibility certificates, caste certificate, etc. should invariably accompany the application. Further, attested photocopy (by a Gazetted officer) of Photo

Identity proof (Aadhar card/ Voter ID Card/ Passport/ Driving License) shall be enclosed with the application and latest passport size colour photograph, **duly attested by a Gazetted Officer**, shall also be pasted on the application form in the space provided for the purpose.

11. Application duly signed and completed in all respects shall reach the office of the undersigned on or before **18.04.2022 (upto 6 p.m.)**.

12. Applications received after the due date will not be entertained under any circumstances. Incomplete, unsigned applications or applications without the required annexures will be rejected summarily and no correspondence in the matter will be made with the applicant. The date and venue for verification of original documents and Ground/ Proficiency Test will be intimated to the eligible candidates concerned in due course.

13. Sports achievements certified by the recognized authorities (**Annexure-III**) in specified forms (**specimen forms given in Annexure-V**) will only be considered. In this connection, the list of recognized National Sports Federations for the sports/games mentioned in para-05 is given in **Annexure-IV**.

14. The candidate must be in possession of the requisite Photo Identity Proof (Aadhar Card/ Voter ID Card/ Passport/ Driving License), Educational Qualification, Sports Eligibility for the concerned post as on **18.04.2022**. Attested photocopies (by a Gazetted officer) of photo ID proof, final marks sheet, degree / certificate and Sports Eligibility certificate should be attached with the application.

15. In case, a candidate applies for more than one post then he / she will be considered for appointment in the following order subject to his / her eligibility for appointment to such posts:

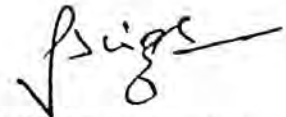
- (i) Inspector of Income Tax (ii) Tax Assistant (iii) Multi-Tasking Staff

16. Any form of canvassing by any candidate will render his/her candidature liable to be rejected summarily at any stage of the recruitment process.

17. The Principal Chief Commissioner of Income Tax, West Bengal & Sikkim region is empowered to cancel the recruitment process without assigning any reason.

18. In the event of any tie, the decision of the Selection Committee constituted for the purpose of recruitment of meritorious sportsperson shall be final.

19. This recruitment is subject to the applicable rules for recruitment of meritorious sportspersons, issued by Govt. of India from time to time.



(VIKRANT PAL SINGH)
Additional Commissioner of Income Tax, Hqrs. (Personnel & Establishment), Kolkata
For the Principal Chief Commissioner of Income Tax, WB & Sikkim

Annexure-II

**APPLICATION FOR RECRUITMENT OF MERITORIOUS SPORTSPERSONS IN THE OFFICE OF THE
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM
RECRUITMENT YEARS: 2019, 2020 & 2021**

Post applied for

| | |
|----------------------|--|
| Income Tax Inspector | |
| Tax Assistant | |
| Multi-Tasking Staff | |

Affix latest passport size colour photograph of the candidate duly attested by a Gazetted Officer

Please tick(✓) in the above relevant box(es).
Mark(✗) in the above box(es) which is not applicable.
The blank box(es) will be considered as (✗)

Signature of the candidate

(Please fill the form in black ink in Capital letters)

| A) Full Name | First | Middle | Last |
|--|----------------|--------|------|
| | | | |
| B) Father's Name | | | |
| C) Gender (Male / Female) | | | |
| D) Permanent Residential Address | | | |
| E) Address for Communication | | | |
| F) Date of Birth (DD/MM/YYYY) | | | |
| G) Age (as on 18.04.2022) | | | |
| H) Photo Identification proof with number (Aadhar Card/ Voter ID Card/ Passport/ Driving License) | | | |
| I) Whether General/EWS/OBC/SC/ST/ Physically Handicapped | | | |
| J) Educational Qualification | | | |
| K) Sports event / game (Give detailed information including position/event in which playing, wherever applicable, along with certified copies) | | | |
| L) Details of best performance (Please tick) (Also enclose proof): | Details | | |
| a) International (mention the name of event, year & month when event was held and position secured) | | | |
| b) National (mention the name of event, year & month when event was held and position secured) | | | |
| c) Inter-University (mention the name of event, year & month when event was held and position secured) | | | |
| d) Others (mention the name of event, year & month when event was held and position secured) | | | |

| M) Details of highest performance in sports in last four years (i.e., 2018, 2019, 2020 & 2021) (All certificates with timings / distance mentioned, wherever applicable, to be enclosed) | Year | Details |
|--|------|---------|
| | 2021 | |
| | 2020 | |
| | 2019 | |
| | 2018 | |
| N) Details of current employment (if any) | | |
| O) Documents to be submitted: a) Photo Identification proof (Aadhar Card/ Voter ID Card/ Passport/ Driving License) b) Educational Certificate(s) / Mark Sheet(s) from recognised University/Board/Council (as applicable)] c) Age proof (as per matriculation certificate/ Certificate of Birth) d) Sports Certificates e) Caste Certificate (in case of OBC/SC/ST Candidates) f) EWS/ PH Certificate, if any g) NOC from current employer for those employed in Central Govt. or State Govt. or PSU | | |
| P) Mobile No. | | |
| Q) E-mail ID. | | |

DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being detected before or after the verification of original documents or Ground/ Proficiency Test, my candidature/appointment is liable to be cancelled/ terminated. I have not submitted any other application for this post. I am aware that if I contravene this Rule, my application will be rejected summarily by the Department.

I further declare that I fulfil all the conditions of eligibility regarding age limit, educational qualification & sports eligibility, etc., prescribed for the post.

Place:

Signature of the candidate

Date:

FULL NAME

List of Authorities

| Sl No. | Competition | Authority awarding Certificate | Form in which certificate is to be awarded |
|--------|---------------------------------------|--|--|
| 1. | International Competition | Secretary of the National Federation of the game concerned | 1 |
| 2. | National Competition | Secretary of the National Federation or Secretary of the State Association of the game concerned | 2 |
| 3. | Inter-University Tournaments | Dean of Sports or other Officer in overall charge of sports of the University concerned | 3 |
| 4. | National / Sports / Games for Schools | Director or Additional / Joint or Deputy Director in overall charge of Sports / Games for Schools in the Directorate of Public Instructions / Education of the State | 4 |
| 5. | Physical Efficiency Drive | Secretary or other officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare, Government of India. | 5 |

Note- Specimens of the forms 1,2,3,4 and 5 referred to above are given in Annexure – V.

Annexure – IV

LIST OF RECOGNIZED NATIONAL SPORTS FEDERATIONS APPROVED BY THE DEPARTMENT OF YOUTH AFFAIRS AND SPORTS

1. All India Football Federation, Football House, Sector-19, Dwarka, New Delhi – 110075.
2. Basketball Federation of India, Jawaharlal Nehru Stadium, New Delhi – 110003.
3. Volleyball Federation of India, Room No. 160 B, Gate No. 28, Jawaharlal Nehru Stadium, New Delhi – 110003.
4. Board of Control for Cricket in India, Wankhede Stadium, D Road, Churchgate, Mumbai – 400020.
5. Amateur Kabaddi Federation of India, 2, Aakansha, Ajmer Road, Jaipur, Rajasthan.
6. Bridge Federation of India, Flat No. M5&6, 1-8-526, Jatkar Bhawan, Chikkadpally, Hyderabad – 500020.
7. All India Chess Federation, Hall No. 82, Jawaharlal Nehru Stadium, Periamet, Chennai–600003.
8. Amateur Athletic Federation of India, Room No. 1148, Gate No. 28, Jawaharlal Nehru Stadium, New Delhi – 110003.
9. Gymnastics Federation of India, 160-A, Gate No. 28, Jawaharlal Nehru Stadium, New Delhi – 110003.
10. Indian Olympic Association, Jawaharlal Nehru Stadium, New Delhi – 110003.
11. Sports for the Deaf (2005-2009), All India Sports Council of the Deaf, 8, Northern Complex, Shri Rama Krishan Ashram Marg, New Delhi – 110001.
12. Paralympic Committee of India, No. 25/1, 9th Cross, J.P. Nagar, 2nd Phase, Bangalore – 560078.
13. Special Olympics Bharat, Room No. 3027, 3rd Floor, Upper Concourse, Stand-20, J.N. Stadium, Lodhi Road Complex, New Delhi – 110003.
14. Winter Games Federation of India, 17/19, Ansari Road, Daryaganj, New Delhi – 110002.
15. School Games Federation of India (SGFI).

Specimen forms referred to in Annexure – III above

FORM 1

*[For representing India in an International Competition
in one of the recognized Games/Sports]*

NATIONAL FEDERATION / NATIONAL ASSOCIATION
OF

**Certificate to meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Smt./Kumari son/wife/daughter of Shri
....., resident of (*complete address*) represented the
Country in the game/event of in competition/
Tournament held at From To

The position obtained by the individual/team in the above-said Competition/ Tournament
was

The Certificate is being given on the basis of record available in the Office of the National
Federation/ National Association of

Place

Signature

Date

Name

Designation

Name of the Federation/National

Association

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Secretary, National
Federation/ National Association.

Specimen forms referred to in Annexure - III above

FORM 2

*[For representing a State in India in a National Competition
in one of the recognized Games/Sports]*

STATE ASSOCIATION OF IN THE
GAME OF

**Certificate to a meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Smt./Kumari son/wife/daughter of Shri
....., resident of (*complete address*) represented the
State of In the game/event of in the National Competition/
Tournament held at From To

The position obtained by the individual/team in the above-said Competition/ Tournament
was

The Certificate is being given on the basis of record available in the Office of the State
Association of

Place

Signature

Date

Name

Designation

Name of the State Association

.....

Address

Seal

NOTE. - This Certificate will be valid only when signed personally by the Secretary of the State
Association.

Specimen forms referred to in Annexure – III above

FORM 3

*[For representing a University in the Inter-University Competition
in one of the recognized Games/Sports]*

UNIVERSITY OF

**Certificate to a meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Smt./Kumari son/wife/daughter of Shri
....., resident of, student of
Represented the University of In the game/event of in Inter-
University Competition/ Tournament held at From To
.....

The position obtained by the individual/team in the above-said Competition/ Tournament
was

The Certificate is being given on the basis of records available in the office of the Dean of
Sports or Officer in overall charge of sports in the University of

Place

Signature

Date

Name

Designation

Name of University

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Dean/Director or other
Officer in overall charge of sports in the University.

Specimen forms referred to in Annexure – III above

FORM 4

*[For representing a State School Team in the National Games
For School in one of the recognized Games/Sports]*

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION
OF THE STATE OF

**Certificate to a meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Kumari son/daughter of Shri
....., resident of(complete address) student of
..... Represented the State School Team in the game/event of
..... in the National Games for Schools held at from
To

The position obtained by the individual/team in the above-said Competition/ Tournament
was

The Certificate is being given on the basis of records available in the Office of the
Directorate of Public Instruction/ Education of

| | |
|-------------|-------------------|
| Place | Signature |
| Date | Name |
| | Designation |
| | Address |
| | Seal |

NOTE. – This Certificate will be valid only when signed personally by the Director or
Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate
of Public Instruction/Education of the State.

Specimen forms referred to in Annexure – III above

FORM 5

*[For the awardees in Physical Efficiency performances conducted
by the Ministry of Education and Social Welfare]*

GOVERNMENT OF INDIA / MINISTRY OF EDUCATION
AND SOCIAL WELFARE

**Certificate to a meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Kumari son/daughter of Shri
....., resident of(complete address), represented the
..... School Team in the game/event of in National Competition
held at From To

The Certificate is being given on the basis of records available in the Ministry of Education
and Social Welfare.

Place

Signature

Date

Name

Designation

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Secretary or other
Officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare.